

MANUFACTURED HOME INSTALLATION
PERMITTING INFORMATION
GILA COUNTY COMMUNITY DEVELOPMENT
BUILDING SAFETY DEPARTMENT

745 N Rose Mofford Way, Globe AZ 85501
Phone: (928) 425-3231 Ext. 4224 Fax :(928)425-0829

608 E. Hwy 260, Payson, AZ 85541
Phone :(928)474-9276 Fax: (928)474-0802

Please Note: Manufactured Blocking Requirements Need To Be On Site For Inspectors.

Owner Information:
Name of Unit Owner: _____ **Phone Number:** _____
Mailing Address: _____
Property Owner: _____
If landowner different from homeowner, a notarized letter of permission is required, unless installed in a park.

Actual Address Where Manufactured Home will be Installed:
Street Address: _____ **Park Name:** _____
City: _____
Parcel No.: _____
Compliance: Zoning: _____ **Setbacks:** _____

Unit Identification:
Manufacturer: _____ **Year:** _____ **Cost/Value of Home:** _____
Serial No: _____ **Model:** _____ **Size:** _____
Applicant: _____ **Phone#:** _____
Installer Information:
Installer Name: _____ **Phone#:** _____
Mailing Address: _____
License No.: _____
Check required utility services: Gas__ Sewer__ Water__ Electric__ Cooler__ Refrigeration__ Blocking__
Is this a Ground Set? Yes _____ No _____
Is a new Electrical Service being requested? Yes _____ No _____

	Required	Approval
APS Approval for service panel location	_____	_____
PDI (Pre-Development Information Request)	_____	_____
Floodplain Floodplain Use Permit if needed Globe and Payson (928) 474-7196 or 711	_____	_____
Drainage Grading Permit, ROW (culvert) Permit, Drainage Permit/Approval Globe and Payson (928) 402-8502	_____	_____
Site Plan – if in a park, manager must approve space placement	_____	_____
Roof Load Requirements: 20 lbs. or 40 lbs. Snow Load	_____	_____
OMH Engineering Approvals: ground sets, slabs and strip footings	_____	_____

Wastewater Approval _____
Gila County Wastewater Dept.: Current Clearance Letter & Site Plan Stamped
(Exceptions: Sanitary Districts: Cobre Valley, Northern Gila County, and Pinal Sanitary.)
Sewer Fee Receipt if in Mesa Del Caballo **If in park N/A**_____
Globe-928-402-4224 Payson-928-474-9276

Geo Tech Report for Copper Canyon Ranches	_____	_____
Potable Water Supply (If in park N/A)	_____	_____
Fire Department letter Pine/Strawberry Fire Dept. (928-476-4272) Hellsgate Fire District (928-474-3835) Tri-City Fire (928-425-0815)	_____	_____

OFFICE USE ONLY:

Parcel File Researched	_____	_____
Site Plan Certification Signed	_____	_____
Legal Access	_____	_____
Easements OK’d	_____	_____
“Basic Setup of Mobile Home”	_____	_____
Minor Land Division	_____	_____

Manufactured Home Permit Fee: \$360.00 includes 3 inspections
New Electric Service Fee: \$50.00
Ground Set, Slabs, or Strip footings: \$50.00